

Minutes of the Criminal Justice Information Sharing Board Meeting
Friday, October 05, 2007, 1:00 pm CDT
Supreme Court Conference Room
Bismarck, North Dakota 58502

Call to Order: The meeting was called to order by Lisa Feldner.

Board Members present: Lisa Feldner - Information Technology Department; Tom Trenbeath – Office of Attorney General; Chief Justice Gerald VandeWalle

Others present: Pam Schafer – CJIS Director; Nancy Walz – Information Technology Department; Jerry Kemmet – Chair, CJIS Executive Committee (BCI), Leann Bertsch - DOCR Director, Chuck Placek - DOCR, Gordon Christensen – CJIS IT Architect

Members Absent: None

Agenda

Topic: Approve prior CJIS Board Meeting minutes

Discussion:

Motion to approve September 14, 2007 meeting minutes by Tom Trenbeath; Second by Chief Justice Gerald VandeWalle; Unanimous Approval.

Topic: Status Report

Discussion:

Status of the CJIS program was given on the CJIS initiative: <http://www.nd.gov/cjis/Committees/Executive.htm>
Gordon presented that currently 2 developers are working on CJIS projects and the projects for the biennium are projecting the requirements of 5 developers, see document.

The Chief Justice stated that it would be a waste of time to forge ahead with the Courts Projects in the 2007-2009 biennium as they are looking to replace the UCIS system. Therefore, he proposed to remove the courts from the mix and then create priorities of CJIS projects. Nancy stated it would be a possibility to work with a consultant, technologist to automate disposition reporting as a way to spend the funds slated for the courts.

Topic: SAVIN Grant

Discussion:

A discussion was had on the continuation of paying for victim notification after the Grant money was utilized to implement project. Tom stated the legislative committee will need to be made aware of the continuing funds necessary to provide victim notification. Nancy discussed that with the implementation of a JMS there could be a split fees. The Chief felt no fees as a central location is best. Chuck stated he championed the SAVIN Project in order to get automated victim notification there is a need for an automated system. Thus it is a win for criminal justice entities. Money was available with the grant and was developed in a very short time frame. HB1219 bill draft was changed to permissive as original was mandatory the DOCR implement an automated victim notification system without an appropriation. HB1219 ended with shared roles of DOCR and ITD (CJIS Program) and with permissive language. Chuck questioned can we provide the public with a victim notification system as outlined in the original grant application, projected costs and development time? Chuck indicated that Appriss has the capabilities to implement this. Appriss is the vendor that provides victim notification. Chuck's concern is if North Dakota opts to use the Appriss approach then we will not develop and own the infrastructure rather than just lease the service on an annual basis. The state of Montana has developed their infrastructure. If the State of North Dakota would develop its own infrastructure it could use three systems to retrieve information: ITAG (DOCR) system, Courts, and a statewide JMS. Chuck stated Cass has looked at obtaining a new JMS as theirs is rather old. There maybe turf issues with political subdivisions as the current law only requires cooperation and does not define how the political subdivisions are to cooperate.

Issues Chuck saw: 1. Limited resource both human and fiscal availability, 2. The ability to provide a jail management system and manage individuals. Appriss has provided DOCR with a sales demonstration on their product already. Appriss has a JMS that they provide for free if you purchase their services. Chuck is looking for a central jail management system. He has had discussions with Dick Johnson from Ramsey County on JMS and Terry Traynor from the NDAC. Terry saw a need for a unified JMS but felt the counties would be more receptive if the costs were reduced to nearly zero. There is a need for offender based tracking. The University of Southern Mississippi has a JMS that is public domain for states. It is zero costs for software, but modifications and implementation would require costs. The system is web based.

The Chief stated the #1 mission of the grant is to provide victim notification. Chuck hopes North Dakota could within this grant develop a JMS. Montana is taking an approach of building internally a JMS system and then maybe use Appriss as the victim notification means. We should review Montana's approach.

There were questions on grant – date to accept – what it means. Pam will find answers to questions and report to CJIS Board through an email.

Motion to proceed concurrently with RFP and go to Emergency Commission to receive funding by Tom Trenbeath, Second by Chief Justice Gerald VandeWalle; Unanimous Approval.

Topic: CJIS Location

Discussion:

The NorthBrook office space is approximately \$23,000 for biennium or \$1,100 per month. Lisa stated the space is available November 15.

Motion to move CJIS to NB mall by Chief Justice Gerald Vandewalle; Second by Lisa Feldner; Unanimous approval.

Topic: CJIS Board reorganization process

Discussion:

Nancy stated that a process should be looked at for the governance of CJIS. Answer questions: 1) What issue are we trying to solve? 2) Evaluate other states 3) survey stakeholders and 4) legislative changes necessary.

Tom: Orphaned or over parented, suggested that a more traditional role for board make up should be done.

Chief: 1) Need to define the role of executive committee and board 2) composition of CJIS Board could be resolved very easily. There are also SAVIN concerns.

Tom: Designing a governance structure that would lend to become a separate agency.

Chief: Would like to see what other states are doing. Jerry stated the executive committee is doing some work in this area and will provide a recommendation.

Action:

Motion to put on next agenda items SAVIN and reorganization by Tom Trenbeath; Second by Chief Justice Gerald VandeWalle; Unanimous approval.

Meeting was adjourned at 2:45 p.m.